

AGENDA

Washington County Soil & Water Conservation District

January 26, 2018, 10:00 a.m., USDA Service Center, Greenwich, NY

Regular monthly meeting of the Board of Directors

10:00 Call to Order

Organizational Business:

- Election of Chairman, Vice-Chairman, Treasurer
- Appointment of Assistant Treasurer/Secretary

10:05

- Appointment of WQCC, RC&D, and NYS-DEC Fish & Wildlife representatives
- Motion for payment of bills prior to Board approval, including payroll & payroll liabilities, health insurance, office & field supplies, travel, fuel, and reimbursement of petty cash.
- Oath of Office for Directors: Idleman, Skellie, Rieger

10:20 Minutes of last meetings: 12/8/2017 and 12/26/2017

10:25 Treasurer's report, bills for payment and bank reconciliations

Brief Reports:

10:30 Farm Service Agency report – David Holck

10:40 Cornell Cooperative Extension report – Aaron Gabriel

10:50 District Manager's report – Corrina Aldrich

11:00 Technician's report – Bob Kalbfliesh

11:10 Technician's report – Ben Luskin

11:20 District Conservationist's report – Scott Fitscher

11:30 NYS-SWCC's report – Brian Steinmuller

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- NRCS Conservation Plans for approval: None
 - New Cooperators for approval: None
 - Motion to dispose of certain 2010 financial records according to Schedule MI-1
 - Scheduling of audit of 2017 financial records
 - Sunflower Drill
 - Approval for:
 - o Participation in AEM Program Year 13 (2018-2019)
 - o Luskin to participate in CDEA business/activities as Division VI representative and to use Credit Card as necessary (funds reimbursed by CDEA)
 - o Approval to use General Operating funds to purchase food for Saratoga Regional Envirothon
 - o Staff to attend Water Quality Symposium (March 13 – 16)
 - o 2018 Washington County Highway Association Dues (\$50)
 - Approval of all District Policies and Plans: Personnel Policy, Credit Card Policy, Director Attendance & Replacement Policy, Dispute Resolution, Drainage Assistance, Freedom of Information Law, Information Technology Resources, Internal Controls, Investment, No-Till Seeder Rental, Pond Site Evaluation, Procurement Policy, Sexual Harassment

11:58 Scheduling of next meeting

12:00 Adjournment
