

Washington County Soil & Water Conservation District

Minutes of Regular Meeting September 14, 2020 - USDA Service Center, 2530 St. Rt. 40, Greenwich, NY

Attending:

Board Members

John Rieger, Chairman
John Dickinson, Vice Chairman
Kate Ziehm, Treasurer
Jay Skellie, Director

Staff Members

Corrina Aldrich, District Manager
Lori Sheehan, Office Manager

1. Call to order at 6:20 p.m. by Chairman Rieger.
2. Minutes: **Motion** by Dickinson/Ziehm to approve the minutes of the last meeting. **Unanimously carried.**
3. Treasurer's Report: After review and approval of the finances, **Motion** by Ziehm/Skellie to approve the Treasurer's Report (as a whole) for July & August and to pay bills as presented. **Unanimously carried.** (Attachment 1 & 2)
4. Agency & Staff Reports:
 - A. Farm Service Agency: August 2020 Gov Delivery Bulletin distributed
 - B. Cornell Cooperative Extension: No Report
 - C. District Manager: Verbal Report by Aldrich
 - D. District Technician: Attachment 3, submitted by Kalbfliesh
 - E. District Technician: Attachment 4, submitted by Generous
 - F. District Technician: Attachment 5, submitted by Luke
 - G. Natural Resources Conservation Service: No Report
 - H. NYS-SWCC Report: Attachment 6, submitted by Cunningham
5. New Business:
 - A. **Motion** by Ziehm/Dickinson to cancel Cooperator Agreements for William Eberle, Frank Rodriguez, William McCue. **Unanimously carried.**
 - B. **Motion** by Skellie/Ziehm to approve the following employee training: Soil Health Lab Workshop – Aldrich (\$100); Conservation Skills Workshop – Luke & Generous (\$10/per person). **Unanimously carried.**
 - C. **Motion** by Dickinson/Ziehm to approve disbursement of General Operating funds to Ron Jameson Contractor (\$4,680) for the 2020 Part B Project – Coulter Brook. **Unanimously carried.**
 - D. **Motion** by Ziehm/Dickinson to approve disbursement of Part B funds to Ward Logging, LLC (\$6,000) for the 2020 Part B Project – Coulter Brook. **Unanimously carried.**
 - E. **Motion** by Skellie/Ziehm to approve disbursement of AEM Round 16 funds to reimburse the District for technical assistance staff hours earned (\$40,000). **Unanimously carried.**
 - F. **Motion** by Dickinson/Ziehm to approve Round 22 Woody Hill Farm Contract #C701280 Budget Change Amendment to transfer engineering funds (\$5,000) to personal services and closeout the grant. **Unanimously carried.**
 - G. **Motion** by Skellie/Ziehm to approve Time Extension Amendments for the following CAFO Round 1 Contracts: **Unanimously carried.**
 - Fullerton Dairy: Contract #C011865
 - Deep Roots Holsteins: Contract #C011866
 - Kenyon Hill Farm: Contract #C011867
 - H. **Motion** by Dickinson/Ziehm to approve AgNPS Round 22 Farmstead Silage Leachate Control grant payment to Landview Farm (\$456,300). **Unanimously carried.**
 - I. **Motion** by Dickinson/Ziehm to approve AgNPS Round 22 Champlain Farmstead Runoff Control grant payment to Twin Brooks Farm (\$137,964.60). **Unanimously carried.**

- J. **Motion** by Ziehm/Dickinson to approve grant closeout for AgNPS Round 22 Farmstead Silage Leachate Control Contract #C701281 and to expend contingency funds for cost overruns if justified. **Unanimously carried.**
- K. **Motion** by Ziehm/Skellie to approve grant closeout for AgNPS Round 22 Champlain Farmstead Runoff Control Contract #C701282 and to expend contingency funds for cost overruns if justified. **Unanimously carried.**
- L. **Motion** by Dickinson/Skellie to approve \$500,000 landowner insurance liability coverage limit for projects completed under AEM Round 16. **Carried (Dickinson - Aye, Skellie - Aye, Ziehm -No).**
- M. **Motion** by Skellie/Ziehm to approve the 2021 Budget. **Unanimously carried.**



**RESOLUTION
of the
Washington County Soil and Water Conservation District
Motion by Skellie / Seconded by Ziehm. Unanimously Carried.**

RESOLVED, By the Washington County Soil & Water Conservation District of Washington County, NY that *Retention and Disposition of Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein:

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.



- 6. The next Board meeting will be held on October 19, 2020 at 6:15 p.m. in Greenwich (Morning Ag Clips Office, 5 Washington Square).
- 7. **Motion** by Skellie/Dickinson to adjourn the meeting at 7:43 p.m. **Unanimously carried.**

Lori Sheehan, Secretary

Director

Reports Attached: July & August 2020 Treasurer Reports, District Technicians Reports, NYS-SWCC Report