

# Washington County Soil & Water Conservation District

Minutes of Regular Meeting November 13, 2020 - USDA Service Center, 2530 St. Rt. 40, Greenwich, NY

## Attending:

### Board Members

John Rieger, Chairman  
John Dickinson, Vice Chairman  
Kate Ziehm, Treasurer  
Jay Skellie, Director  
Cassie Fedler, Director

### Staff Members

Corrina Aldrich, District Manager  
Lori Sheehan, Office Manager

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1. Call to order at 10:15 a.m. by Chairman Rieger.
2. Minutes: **Motion** by Dickinson/Ziehm to approve the minutes of the last meeting. **Unanimously carried.**
3. Treasurer's Report: After review and approval of the finances, **Motion** by Ziehm/Dickinson to approve the Treasurer's Report (as a whole) for October and to pay bills as presented. **Unanimously carried.** (Attachment 1)
4. Agency & Staff Reports:
  - A. Farm Service Agency: October GovDelivery Bulletin distributed
  - B. Cornell Cooperative Extension: No Report
  - C. District Manager: Verbal Report
  - D. District Technician: Attachment 2, submitted by Kalbfliesh
  - E. District Technician: Attachment 3, submitted by Generous
  - F. District Technician: Attachment 4, submitted by Luke
  - G. Natural Resources Conservation Service: No Report
  - H. NYS-SWCC Report: Attachment 5, submitted by Cunningham
5. New Business:
  - A. **Motion** by Dickinson/Skellie to approve the following Round 22 Contract C701280 Closeout items for Woody Hill Waste Storage:
    - Return unused grant funds to NYS Ag & Markets (\$2,763.21)
    - Reimburse District for Personal Services fee earned (\$4,744.00)
    - Close dedicated checking account**Unanimously carried.**
  - B. **Motion** by Dickinson/Ziehm to approve the purchase of laptops, software and accessories using Part C Funds (\$8,000). **Unanimously carried.**
  - C. **Motion** by Dickinson/Ziehm to approve setting up staff email addresses through Washington County IT Department. **Unanimously carried.**
  - D. **Motion** by Skellie/Ziehm to approve amending the 2020 Budget as presented. **Unanimously carried.**
  - E. **Motion** by Skellie/Ziehm to approve increasing staff salaries 3% for 2021. **Unanimously carried.**



## RESOLUTION

**Motion by Fedler / Seconded by Dickinson. Unanimously carried.**

*Authorizing participation by the Washington County Soil and Water Conservation District in the Agricultural Nonpoint Source Abatement and Control Program created pursuant to section 11-b of the New York State Soil and Water Conservation Districts Law.*

**WHEREAS**, the New York State Soil and Water Conservation Committee has issued a Request for Proposals inviting Soil and Water Conservation Districts or groups of Districts acting jointly to submit proposals for funding under Round 27 of the Agricultural Nonpoint Source Abatement and Control Program; and

**WHEREAS**, funds are available for projects that consist of activities that will reduce, abate, control, or prevent nonpoint source pollution originating from agricultural sources; and

**WHEREAS**, the **Washington** County Soil and Water Conservation District has determined that certain work, as described in its application and attachments, (the "Project") is in the public interest and consists of activities that will reduce and/or prevent nonpoint source pollution from agricultural sources;

**NOW, THEREFORE, BE IT RESOLVED** by the **Washington** County Soil and Water Conservation District Board

1) That **Corrina Aldrich**, District Manager, or such person's successor in office, is the representative to act on behalf of the District's governing body in all matters related to State Assistance under Round 27 of the Agricultural Nonpoint Source Abatement and Control Program. The representative is authorized to make application, execute the contract for State Assistance, submit project documentation, and otherwise act for the District governing body in all matters related to the Project;

2) That the District agrees to fund its portion of the cost of the Project as provided in the application;

3) That one (1) certified copy of this Resolution be prepared and attached to the application for funding under Round 27 of the Agricultural Nonpoint Source Abatement and Control Program;

4) That this resolution take effect immediately.

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6. District Law and Sexual Harassment training were completed at the meeting.

7. The next Board meeting will be held on December 4, 2020 at 10:00 a.m. in Greenwich (Morning Ag Clips Office, 5 Washington Square).

8. **Motion** by Fedler/Ziehm to adjourn the meeting at 11:40 a.m. **Unanimously carried.**

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*Lori Sheehan, Secretary*

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*Director*

Reports Attached: *October 2020 Treasurer Report, District Technicians Reports, NYS-SWCC Report*