

# Washington County Soil & Water Conservation District

Minutes of Regular Meeting October 19, 2020 - USDA Service Center, 2530 St. Rt. 40, Greenwich, NY

## Attending:

### Board Members

John Rieger, Chairman  
John Dickinson, Vice Chairman  
Kate Ziehm, Treasurer  
Jay Skellie, Director  
Cassie Fedler, Director

### Staff Members

Lori Sheehan, Office Manager

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1. Call to order at 6:15 p.m. by Chairman Rieger.
  2. Minutes: **Motion** by Dickinson/Ziehm to approve the minutes of the last meeting. **Unanimously carried.**
  3. Treasurer's Report: After review and approval of the finances, **Motion** by Ziehm/Fedler to approve the Treasurer's Report (as a whole) for September and to pay bills as presented. **Unanimously carried.** (Attachment 1)
  4. Agency & Staff Reports:
    - A. Farm Service Agency: No Report
    - B. Cornell Cooperative Extension: No Report
    - C. District Manager: No Report
    - D. District Technician: Attachment 2, submitted by Kalbfliesh
    - E. District Technician: Attachment 3, submitted by Generous
    - F. District Technician: Attachment 4, submitted by Luke
    - G. Natural Resources Conservation Service: No Report
    - H. NYS-SWCC Report: Attachment 5, submitted by Cunningham
  5. New Business:
    - A. **Motion** by Ziehm/Fedler to approve the 2021 Part B Projects: Soil Sampling & Planning Assistance (\$1,500) and Town of Granville Forest & Field Planning (\$4,500). **Unanimously carried.**
    - B. **Motion** by Dickinson/Ziehm to approve the 2021 Annual Plan of Work. **Unanimously carried.**
    - C. **Motion** by Skellie/Ziehm to approve Certified Professional Erosion & Sediment Control (CPESC) Certification for Generous (\$150) and Certified Crop Adviser (CCA) Certification for Luke (\$90). **Unanimously carried.**
    - D. **Motion** by Ziehm/Dickinson to approve the *Personal Vehicle Use Policy*. **Unanimously carried.**
    - E. **Motion** by Ziehm/Dickinson to approve assigning Laura Generous' residence (Clemons, NY) as her duty workstation; with 1 day a week in the office for a period of 3 months due to COVID. **Unanimously carried.**
    - F. **Motion** by Skellie/Ziehm to approve disbursement of Part C Funds to reimburse the District for staff hours earned (\$30,000). **Unanimously carried.**
    - G. **Motion** by Skellie/Ziehm to approve a Budget Change Amendment for AgNPS Round 22 Farmstead Silage Leachate Control Contract C701281. **Unanimously carried.**
    - H. **Motion** by Dickinson/Ziehm to approve a Budget Change Amendment for AgNPS Round 22 Champlain Farmstead Runoff Control Contract C701282. **Unanimously carried.**
  6. The next Board meeting will be held on November 13, 2020 at 10:00 a.m. in Greenwich (Morning Ag Clips Office, 5 Washington Square).
  7. **Motion** by Skellie/Dickinson to adjourn the meeting at 6:57 p.m. **Unanimously carried.**

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Lori Sheehan, Secretary

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Director

Reports Attached: September 2020 Treasurer Report, District Technicians Reports, NYS-SWCC Report