

# Washington County Soil & Water Conservation District

Minutes of Regular Meeting December 4, 2020 - USDA Service Center, 2530 St. Rt. 40, Greenwich, NY

## Attending:

### Board Members

John Rieger, Chairman  
John Dickinson, Vice Chairman  
Kate Ziehm, Treasurer  
Jay Skellie, Director  
Cassie Fedler, Director

### Staff Members

Corrina Aldrich, District Manager  
Lori Sheehan, Office Manager

### Others

Aaron Gabriel, Cornell Cooperative Extension (CCE)

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1. Call to order at 10:10 a.m. by Chairman Rieger.
2. Minutes: **Motion** by Skellie/Fedler to approve the minutes of the last meeting. **Unanimously carried.**
3. Treasurer's Report: After review and approval of the finances, **Motion** by Ziehm/Fedler to approve the Treasurer's Report (as a whole) for November and to pay bills as presented. **Unanimously carried.** (Attachment 1)
4. Agency & Staff Reports:
  - A. Farm Service Agency: November GovDelivery Bulletin distributed
  - B. Cornell Cooperative Extension: Attachment 2, submitted by Gabriel
  - C. District Manager: Verbal Report
  - D. District Technician: Attachment 3, submitted by Kalbfliesh
  - E. District Technician: Attachment 4, submitted by Generous
  - F. District Technician: Attachment 5, submitted by Luke
  - G. Natural Resources Conservation Service: No Report
  - H. NYS-SWCC Report: No Report
5. New Business:
  - A. Motion by Dickinson/Skellie to approve the Agricultural Environmental Management (AEM) 5-Year Strategy Plan for years 2021 – 2025. Unanimously carried.
  - B. **Motion** by Ziehm/Skellie to purchase plexiglass divider for office (est. \$100 / COVID-19). **Unanimously carried.**
  - C. **Motion** by Skellie/Fedler to approve Battenkill Conservancy Dues (\$50). **Unanimously carried.**
  - D. **Motion** by Fedler/Ziehm to approve Certified Crop Adviser Renewal Fee for Kalbfliesh (\$90). **Unanimously carried.**
  - E. **Motion** by Skellie/Ziehm to approve AgNPS Round 23 Ideal Heritage Manure Management grant payment to Heritage Hill Farm. **Dickinson Abstained / Carried.**
  - F. **Motion** by Ziehm/Dickinson to approve AgNPS Round 24 Farmstead Improvement HTW grant payment to Hicks Orchard. **Unanimously carried.**
  - G. **Motion** by Skellie/Ziehm to approve disbursement of Part C Funds to reimburse the District for 2020 Allowable Expenditures under Part C Funding (\$4,171 for Dues, Education, Outreach, Envirothon). **Unanimously carried.**

- H. **Motion** by Skellie/Ziehm to approve E-ZPass Business Application to obtain E-ZPass for Thruway travel (\$50). **Unanimously carried.**
  - I. **Motion** by Fedler/Ziehm to approve Chairman Rieger to sign letter composed by Aldrich and reviewed by the County Attorney to send to Jeremy Wolff requesting proof of liability and worker's compensation insurance coverage for his project in the AgNPS Round 24 Farmstead Improvement HTW grant with the District. **Unanimously carried.**
- 6. The next Board meeting will be held on January 29, 2021 at 10:00 a.m. in Greenwich (Morning Ag Clips Office, 5 Washington Square).
  - 7. **Motion** by Dickinson/Ziehm to adjourn the meeting at 11:19 a.m. **Unanimously carried.**

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*Lori Sheehan, Secretary*

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*Director*

Reports Attached: *November 2020 Treasurer Report, CCE Report, District Technicians Reports*